

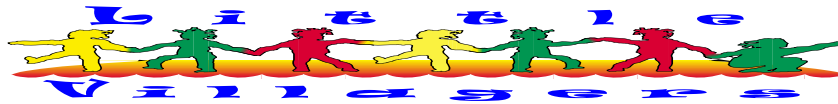
# Little Villagers



## Children's Handbook

*Updated*

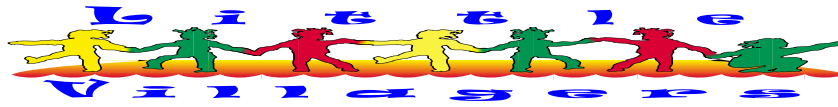
*May 2014*



## WELCOME TO LITTLE VILLAGERS

### Little Villagers Club Rules

- ✓ We don't play ball games indoors when the tables are out
- ✓ We always tell an adult we want to go to the toilet
- ✓ We ask an adult before we move to another room or go outside
- ✓ We always wash our hands after using the toilet
- ✓ We share the toys and try to look after them
- ✓ We are kind and helpful to others
- ✓ We help tidy up the toys and equipment
- ✓ We wash hands before eating
- ✓ We listen to the adults
- ✓ We try not to shout at each other
- ✓ We don't fight or play fight



## WHAT CAN I DO AT LITTLE VILLAGERS?

- **Wii**
- **T.V. & DVD**
- **Pool**
- **Board games – Too many to name**
- **Lego and K'nex**
- **Play Mobil**
- **Arts and Crafts**
- **Cooking**
- **Garage, cars and floor road map**
- **Quiet corner to relax and read**
- **Outdoor games –  
football, short tennis, kwik cricket**
- **Dolls, prams and play kitchen**
- **CD player**
- **Dressing Up**
- **Models – Planes, tanks, Dinosaurs etc**

*To name but a few*



Whilst we think it is very important to highlight the positive, we also believe we must state very clearly what is totally unacceptable.

To ensure the well-being and enjoyment of everyone at the Club, we have decided that the following behaviour is unacceptable.

1. Physical violence towards either children in the club or members of staff;
2. Threatening behaviour;
3. Deliberate disobedience;
4. Discrimination – racist or otherwise;
5. Deliberate destruction of property;

### **PROCEDURE FOR DEALING WITH UNACCEPTABLE BEHAVIOUR**

Of course, most misdemeanours will be dealt with on the spot, with a reminder of our agreed code of conduct. If the behaviour persists or is of a more serious nature, the club may decide that the following procedure should be adopted.

1. A calm and clear explanation will be given of why the behaviour is unacceptable;
2. Any incident considered as unacceptable will be discussed with your parent/carer in order to seek a way forward; and a record will be kept in your records in the form of an incident sheet.
3. If no progress is made or there is a recurrence of the behaviour, other options will be considered, including exclusion from the Club.

Our aim in compiling this policy is to ensure a secure, happy environment in which all children can enjoy the range of activities we offer.

I have read through the Information Pack with my parent /carer. I agree to follow the rules, as set out in the Little Villagers information pack.

Signed;

Parent .....Date.....

Child's Name.....Date.....